



HARRY GWALA DISTRICT MUNICIPALITY

APPLICATION FOR EMPLOYMENT

TERMS AND CONDITIONS

1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received will be treated with strictly confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipality with the recruitment, selection and appointment thereof.
6. Indicate your choice by using letter X.

A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for	
Reference Number	
Name of Municipality	
Notice service period	

B. PERSONAL DETAILS

Surname					
First names					
Date of birth					
ID or Passport Number					
Race	<i>African</i>	<i>White</i>	<i>Coloured</i>	<i>Indian</i>	
Gender ³		Female	Male		
Do you have a disability? ³		Yes	No		
If yes, elaborate					
Are you a South African citizen?		Yes	No		
If no, what is your nationality?					
Work permit number (if any):					
Do you hold a professional membership with any professional body? If yes, provide information below:				Yes	No
Professional Body:	Membership Number:		Expiry date:		

C. CONTACT DETAILS

Preferred language for correspondence?	
Telephone number during office hours	

G. CRIMINAL RECORD		
Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes provide details on a separate sheet.	Yes	No
If yes, type of criminal act		
Date criminal case finalized		
Outcome/ Judgment		

H. REFERENCES				
Name of Referee	Relationship	Tel: Office hours	Cell Number	Email

DECLARATION	
I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.	
Signature:	Date: