



## HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

### OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

Email: [madolon@harrygwalamunicipality.gov.za](mailto:madolon@harrygwalamunicipality.gov.za)

### **RE-ADVERTISEMENT BID NOTICE**

Bids are hereby invited from qualified and experienced Bidders for the provision of the following services for the Harry Gwala District Municipality.

PROJECT NAME	TENDER NUMBER	CLOSING DATE
APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF VALUE-ADDED TAXATION (VAT) REVIEW AND RECOVERY FOR A PERIOD OF 18 MONTHS.	Contract No. HGDM 866/HGDM/2024	<del>30</del> March 2026 @12:00 PM

**Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:**

- Central Supplier database registration (CSD)
- A signed MDB 3,4,8,9 forms must be completed in full and signed submitted with all Bids (available on our municipal website or at the reception)
- Municipal utility bill for the property rates and services for the company not older than 90 days/valid lease agreement/affidavit when your company operates from home, rented office or rural area and is not paying for utility bills. Attach a municipal payment arrangement agreement with the municipality for rates and services that are in arrears for more than 90 days.
- Attach a valid lease agreement if the company is leasing the office space.
- Attach an affidavit if an account is under parents, siblings, or grandparents and you are not paying any Municipal rates
- A Joint-Venture Agreement, if applicable, must be submitted with tender

**The following will apply in all the above bids:**

- Price(s) quoted must be firm and must be inclusive of VAT.
- A valid Tax certificate or SARS Pin must be submitted
- A firm delivery period must be indicated.
- All tenders must be valid for 90 days after the tender closing date.
- 80/20 Preference point system will be used in Evaluation. Functionality will be calculated first.
- A signed MBD 1 and 2 forms must be completed in full and signed submitted with all Bids (available on our municipal website or at the reception)
- A signed MBD 6.1 form must be completed to claim preference points
- A signed MBD 5 form must be completed and submitted together with audited financial statements for bids above R10 million.

**SPECIFIC GOALS**

	<b><u>Verification Method</u></b>	<b><u>Points</u></b>
<ul style="list-style-type: none"><li>• Promotion of black owned enterprises. 51% to 100% black owned.</li></ul>	ID Copies of directors, Company registration, CSD and shareholder certificates, municipal utility bill	20
<ul style="list-style-type: none"><li>• Promotion of black owned enterprises less than or equal to 50%</li></ul>	ID Copies of directors, Company registration, CSD and shareholder certificates, municipal utility bill	5
<ul style="list-style-type: none"><li>• <b>TOTAL</b></li></ul>		<b>20</b>

**CLOSING DATE**

The closing date for the bid is as per the table above. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the contract number and project name on the outside of the envelopes, addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, IXOPO before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the bid.

**BID ENQUIRIES**

All bid enquiries and other matters shall be directed to Ms Amanda Nongalo or Mr X. Dlamuka during working hours on Tel. 039-834 8700 or email [dlamukax@harrygwalamunicipality.gov.za](mailto:dlamukax@harrygwalamunicipality.gov.za)

**COLLECTION OF BID DOCUMENTS**

Bid documents may be collected from the **5 March 2026** between **09h00 to 16h00** at Harry Gwala District Municipality Offices, Finance Services Department, situated at Ixopo 40 Main Street, Ixopo 3276. Tender documents will be issued upon payment of a non-refundable cash fee of **R500.00** each.



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**GM. Sineke**  
**Municipal Manager**